



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 20-00323

City Council

7/16/2020

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

AWARD OF BID NO. 20-045 PENSACOLA INTERNATIONAL AIRPORT CUSTOMS AND BORDER PROTECTION GENERAL AVIATION FACILITY

RECOMMENDATION:

That City Council award Bid No. 20-045, Pensacola International Airport Customs and Border Protection General Aviation Facility, to Birkshire Johnstone, LLC, the lowest and most responsible bidder with a base bid of \$3,660,000.00, bid alternate 1 in the amount of \$25,000.00, plus a 10% contingency in the amount of \$368,500.00, for a total amount of \$4,053,500.00. Further, that City Council authorize the Mayor to execute the contract and take all actions necessary to complete the project.

HEARING REQUIRED: No Hearing Required

SUMMARY:

Pensacola International Airport is designated as a Landing Rights Facility with the United States Customs and Border Protection Agency (CBP). As such, aircraft operators flying into the United States from international points of origin may request permission from CBP to land and clear Customs at Pensacola. Local CBP officers will come to the Airport from their downtown office and inspect aircraft and passengers on the parking apron itself. Over the last four years, an average of 77 aircraft and 447 individuals have done so on an annual basis. According to personnel with CBP, many more general aviation operators have requested to land at Pensacola but have been denied permission because of the lack of formal facilities and equipment.

Given the growth in the number of individuals requesting permission to land at Pensacola, CBP has indicated a requirement for a formal general aviation processing facility where they can have the equipment available to properly handle arriving flightcrew and passengers. The need for the facility was identified in the Master Plan. Without a facility, Customs and Border Protection would have to discontinue operations at Pensacola International Airport.

The siting and design portion of the project was awarded to RS&H under Work Orders 1 and 2. RS&H has designed these facilities at other airports. Under Work Order 1, RS&H provided pre-design and programming services to establish the initial layout and size of the facility, along with how the facility would be placed at the Pensacola Airport. This official programming work was coordinated

with CBP, and the final layout was approved by CBP accordingly.

Under Work Order 2, RS&H designed the facility itself, again coordinating with Customs and Border Protection during the preparation of the construction plans to ensure that the facility complied with CBP requirements.

Bid No. 20-045 for the construction was advertised on March 24, 2020. Seven bids were received and subsequently reviewed by RS&H as the design firm.

An application for the use of FAA grant funds has been submitted for this project. A notice-to-proceed for the work will not be issued until the award and execution of the grant.

PRIOR ACTION:

N/A

FUNDING:

Budget: \$ 3,780,000 FAA Airport Improvement Program Funding
1,528,500 Airport Capital Program Funding
\$ 5,308,500 Total

Actual: \$ 608,942 Predesign/Programming/Design
3,660,000 Construction Base Bid
25,000 Construction Bid Alternate No. 1
368,500 Construction 10% Contingency
436,970 Construction Administration
\$ 5,099,412 Total

FINANCIAL IMPACT:

Funds were appropriated in the Airport's FY 2020 Capital Improvement Program and Federal Aviation Administration (FAA) Airport Improvement Program Funding for the construction of the Customs and Border Protection General Aviation Facility.

CITY ATTORNEY REVIEW: Yes

6/23/2020

STAFF CONTACT:

Keith Wilkins, City Administrator
Richard Barker, Jr., Deputy City Administrator - Administration & Enterprise
Matt Coughlin, Airport Director

ATTACHMENTS:

- 1) ITB #20-045 Bid Tabulation

2) ITB #20-045 Final Vendor List

PRESENTATION: No