



## Legislation Details (With Text)

<b>File #:</b>	20-00340	<b>Version:</b>	1	<b>Name:</b>	
<b>Type:</b>	Legislative Action Item	<b>Status:</b>		Passed	
<b>File created:</b>	6/25/2020	<b>In control:</b>		City Council	
<b>On agenda:</b>	8/13/2020	<b>Final action:</b>		8/13/2020	
<b>Enactment date:</b>		<b>Enactment #:</b>			
<b>Title:</b>	AWARD OF ENVIRONMENTAL CONTINUING SERVICES FOR RFQ#20-004 PROFESSIONAL ENVIRONMENTAL SERVICES FOR CONDUCTING ENVIRONMENTAL SITE ASSESSMENTS				
<b>Sponsors:</b>	Grover C. Robinson, IV				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Tabulation of Qualifications, RFQ No. 20-004, 2. Selection Committee Scoring Matrix, RFQ No. 20-004, 3. Final Vendor Reference List, RFQ No. 20-004				

Date	Ver.	Action By	Action	Result
8/13/2020	1	City Council	Approved	Pass
8/10/2020	1	Agenda Conference	Placed on Regular Agenda	Pass

### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

### **SUBJECT:**

AWARD OF ENVIRONMENTAL CONTINUING SERVICES FOR RFQ#20-004 PROFESSIONAL ENVIRONMENTAL SERVICES FOR CONDUCTING ENVIRONMENTAL SITE ASSESSMENTS

### **RECOMMENDATION:**

That City Council award contracts to Cameron-Cole, LLC, Ecology and Environment, Inc., Geosyntec Consultants, Inc., and PPM Consultants, Inc., for continuing professional environmental services requested through RFQ#20-004 for initial term of five years. Further, that Council authorize the Mayor take all actions necessary to negotiate and execute the necessary contracts, including a one-year renewal option specified in the RFQ.

**HEARING REQUIRED:** No Hearing Required

### **SUMMARY:**

In January 2020, a Request for Qualifications (RFQ) was issued for continuing professional environmental services. Six responses to the RFQ were received. A selection committee was formed comprised of Rebecca Ferguson, Waterfront Development Project Coordinator; Cynthia Cannon, Assistant Planning Services Director; and Chris Mauldin, Engineering Specialist. The selection committee reviewed the written qualifications submitted and requested that the four top-

ranked firms make an oral presentation to the committee on June 19, 2020. After hearing the presentations, the committee ranked the firms in the following order:

1. PPM Consultants, Inc.
2. Ecology & Environmental, Inc.
3. Geosyntec Consultants, Inc.
4. Cameron-Cole, LLC

The committee recommended contracts to all four top-ranked firms for the reason that each firm has different areas of expertise and specialization.

Once the continuing services contracts are executed and in effect, individual Service Authorizations (SA) can be generated detailing scope, fees, and terms for any proposed projects with approved funding by City Council. These contracts will provide guidance and assistance in response to the ever-increasing environmental challenges faced by our city.

**PRIOR ACTION:**

None

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

Approval of the award contracts to Cameron-Cole, LLC, Ecology and Environment, Inc., Geosyntec Consultants, Inc., and PPM Consultants, Inc., has no financial impact. Once the contracts are executed, staff will obtain appropriate authorization of the individual work/task orders providing detailed cost information for the specific projects.

**CITY ATTORNEY REVIEW:** Yes

7/23/2020

**STAFF CONTACT:**

Keith Wilkins, City Administrator  
Kerrith Fiddler, Deputy City Administrator - Community Development  
L. Derrik Owens, Director of Public Works and Facilities/City Engineer  
George Maiberger, City Purchasing Manager

**ATTACHMENTS:**

- 1) Tabulation of Qualifications, RFQ No. 20-004
- 2) Selection Committee Scoring Matrix, RFQ No. 20-004
- 3) Final Vendor Reference List, RFQ No. 20-004

**PRESENTATION:** No