



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 17-00321

Community Redevelopment Agency

8/7/2017

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### **ACTION ITEM**

**SPONSOR:** Jewel Cannada-Wynn, Chairperson

**SUBJECT:**

LICENSE AGREEMENT WITH RELEASE FOR INSTALLATION AND REMOVAL OF TEMPORARY LIGHTS BETWEEN THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF PENSACOLA, FLORIDA AND THE BELMONT DEVILLIERS NEIGHBORHOOD ASSOCIATION FOR THE 2017, 2018 AND 2019 HOLIDAY SEASONS

**RECOMMENDATION:**

That the Community Redevelopment Agency (CRA) approve the License Agreement with Release for Installation and Removal of Temporary Lights between the Community Redevelopment Agency of the City of Pensacola, Florida and the Belmont Devilliers Neighborhood Association and authorize the CRA Chairperson to take all action necessary to annually execute the agreement for the 2017, 2018 and 2019 holiday seasons.

**SUMMARY:**

On November 14, 2016, the Community Redevelopment Agency (CRA) directed CRA staff to prepare an agreement with the Belmont Devilliers Neighborhood Association which would allow the Association to install and remove Christmas lights within the four block Belmont DeVilliers commercial corridor. A Release of Claims agreement was drafted by staff and executed by the Association President on December 15, 2016. The agreement was ratified by the CRA on January 9, 2017.

On April 10, 2017, the CRA approved the CRA Work Plan for Fiscal Year 2017/2018 which authorized staff to prepare a multi-year agreement for the installation and removal of Christmas lights within the Belmont Devilliers Neighborhood Commercial District.

The CRA is requested to approve the attached License Agreement with Release for the Installation of Temporary Lights between the Community Redevelopment Agency of the City of Pensacola, Florida and the Belmont Devilliers Neighborhood Association. Furthermore, the CRA is requested to authorize the CRA Chairperson to take all action necessary to annually execute the agreement for the 2017, 2018, and 2019 holiday seasons.

**PRIOR ACTION:**

November 14, 2016 - The CRA directed CRA staff to prepare an agreement for the 2016 holiday season.

January 9, 2017 - The CRA approved the Release of Claims agreement with Belmont Devilliers Neighborhood

Association for the 2016 holiday season.

April 10, 2017 - The CRA approved the Fiscal Year 2017/2018 CRA Work Plan which authorized CRA staff to prepare a multi-year agreement for the installation and removal of Christmas lights within the Belmont Devilliers Neighborhood Commercial District.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

None

**CITY ATTORNEY REVIEW:** Choose an item.

[Click here to enter a date.](#)

**STAFF CONTACT:**

M. Helen Gibson, AICP, CRA Administrator  
Victoria D'Angelo, Assistant CRA Administrator

**ATTACHMENTS:**

- 1) License Agreement with Release for Installation and Removal of Temporary Lights
- 2) FY 17/18 CRA Work Plan Approval - April 10, 2017

**PRESENTATION:** No