



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 17-00452

Community Redevelopment Agency

8/7/2017

ACTION ITEM

SPONSOR: Jewel Cannada-Wynn, Chairperson

SUBJECT:

APPOINTMENT OF COMMUNITY REDEVELOPMENT AREA OVERLAY SELECTION COMMITTEE

RECOMMENDATION:

That the Community Redevelopment Agency (CRA) appoint three (3) representatives to serve on the Community Redevelopment Area Overlay Selection Committee.

SUMMARY:

In accordance with the CRA Bylaws which require the CRA to follow City of Pensacola procurement procedures, the CRA must appoint a selection committee to review responses to Requests for Qualifications (RFQ). On April 10, 2017, the CRA approved the FY 2017/2018 CRA Work Plan which authorized implementation of design standards for the City of Pensacola's Urban Core, Westside and Eastside Community Redevelopment Areas and re-allocated \$85,000 towards the project. To cover the full cost of engaging a highly qualified urban design consulting team, CRA staff has also applied for a DEO Community Planning Technical Assistance Grant. If awarded, the Grant will provide an additional \$40,000 in supplemental funding towards the project.

A RFQ was advertised in the Pensacola News Journal on July 26, 2017 for selection of an urban design consultant to develop, adopt and codify design standards for each of the City's community redevelopment areas. In accordance with the City's procurement procedures, the CRA must appoint at least three (3) representatives to serve as members of the Community Redevelopment Area Overlay Selection Committee. The Selection Committee will be tasked with evaluation of project proposals and recommendation of a Consultant to the CRA for selection.

PRIOR ACTION:

April 10, 2017 - CRA approved the FY 2017/2018 CRA Work Plan.

July 26, 2017 - Request for Qualifications: Urban Design and Code Amendment Services for Community Redevelopment Area Overlay was advertised in the Pensacola News Journal.

FUNDING:

Budget: \$ 35,000 Community Redevelopment Agency

25,000	Eastside TIF Fund
<u>25,000</u>	Westside TIF Fund
<u>\$ 85,000</u>	Sub-Total Budget
<u>\$ 40,000</u>	<i>Tentative Grant Award</i>
<u>\$125,000</u>	<i>Total Pending Grant Award</i>

Actual: \$85,000

FINANCIAL IMPACT:

A total appropriation of \$85,000 is available in the Community Redevelopment Agency Fund, the Eastside TIF Fund and the Westside TIF Fund. Additionally a tentative grant award of \$40,000 is pending for a total amount of \$125,000 to fund this project.

CITY ATTORNEY REVIEW: Yes

8/3/2017

STAFF CONTACT:

M. Helen Gibson, AICP, CRA Administrator

ATTACHMENTS:

- 1) RFQ - Community Redevelopment Area Overlay
- 2) FY 17/18 CRA Work Plan Approval - April 10, 2017

PRESENTATION: No