



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 18-60

City Council

12/13/2018

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

SUPPLEMENTAL BUDGET RESOLUTION NO. 18-60 - CONTRACTS PAYABLE

### **RECOMMENDATION:**

That City Council adopt Supplemental Budget Resolution No. 18-60.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2019; PROVIDING FOR AN EFFECTIVE DATE.

**HEARING REQUIRED:** No Hearing Required

### **SUMMARY:**

City Council adopted Supplemental Budget Resolution No. 18-48 at the November 8, 2018 City Council Meeting which carried forward encumbered purchase order balances. Historically, the Encumbrance Carryover Budget Resolutions have been net of contracts payable which represents work completed on outstanding purchase orders by September 30<sup>th</sup> expensed back to the prior fiscal year. Encumbrances carried forward to the new fiscal year are typically reduced by the amount expensed to contracts payable in the previous fiscal year. However, due to the timing of the November 2018 City Council meeting, the contracts payables were not available and the full amount of the encumbered purchase order balances were carried forward on Supplemental Budget Resolution No. 18-48.

Supplemental Budget Resolution No. 18-60 will reduce the amounts carried forward by the amount expensed to contracts payable in the previous fiscal year.

### **PRIOR ACTION:**

September 19, 2018 - City Council formally adopted a beginning FY 2019 Budget on Budget Resolution No. 18-40.

November 8, 2018 - City Council adopted Supplemental Budget Resolution No. 18-48 covering purchase orders payable.

November 8, 2018 - City Council adopted Supplemental Budget Resolution No. 18-50 covering unencumbered

carryovers.

**FUNDING:**

N/A

**FINANCIAL IMPACT:**

All appropriations of City funds in the contracts payable budget resolution are offset by either a reduction of fund balance or a reduction in estimated revenues. Approval of the supplemental budget resolution provides for a balanced budget for Fiscal year 2019.

**CITY ATTORNEY REVIEW:** Yes

11/19/2018

**STAFF CONTACT:**

Christopher L. Holley, City Administrator  
Richard Barker, Jr., Chief Financial Officer

**ATTACHMENTS:**

- 1) Supplemental Budget Resolution No. 18-60
- 2) Supplemental Budget Explanation No. 18-60

**PRESENTATION:** No