



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 19-00406

Community Redevelopment Agency

9/9/2019

ACTION ITEM

SPONSOR: Jewel Cannada-Wynn, Chairperson

SUBJECT:

AMENDMENT OF COMMUNITY REDEVELOPMENT AGENCY BYLAWS

RECOMMENDATION:

That the Community Redevelopment Agency (CRA) approve the amendment of its bylaws to align with changes to the Interlocal Agreement for Administrative Services Between the Community Redevelopment Agency and the City of Pensacola and with current City policies and procedures. Further, that the CRA authorize the Chairperson to take all actions necessary to effectuate these changes.

SUMMARY:

On July 15, 2019 the CRA approved Amendment No. 1 to the Interlocal Agreement for Administrative Services Between the Community Redevelopment Agency and the City of Pensacola in order to revise its staffing arrangement for administration of the CRA's activities and services. The attached revisions to the Bylaws will align the CRA's procedures with these to the Interlocal Agreement.

PRIOR ACTION:

July 11, 2016 - The CRA approved the direct hire of the CRA Administrator and authorized a solicitation to fill an Assistant Administrator position.

June 5, 2017 - The CRA amended its Bylaws to add provisions for supervision and direction of CRA staff.

September 11, 2017 - The CRA approved an Interlocal Agreement for Administrative Services.

September 14, 2017 - City Council approved an Interlocal Agreement for Administrative Services.

May 7, 2018 - The CRA approved salary increases for the CRA Administrator and Assistant CRA Administrator.

July 15, 2019 - The CRA approved Amendment No. 1 to the Interlocal Agreement for Administrative Services.

July 18, 2019 - City Council approved Amendment No. 1 to the Interlocal Agreement for Administrative Services.

FUNDING:

N/A

FINANCIAL IMPACT:

None.

CITY ATTORNEY REVIEW: Yes

8/28/2019

STAFF CONTACT:

M. Helen Gibson, AICP, CRA Administrator
Victoria D'Angelo, Assistant CRA Administrator

ATTACHMENTS:

- 1) Attorney Memo - 8/19/19
- 2) CRA Bylaws - Proposed Amendments - Redline
- 3) CRA Bylaws - Proposed Amendments - Clean

PRESENTATION: No