



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 2020-14

City Council

6/11/2020

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT: SUPPLEMENTAL BUDGET RESOLUTION NO. 2020-14 - CARES ACT ADDITIONAL HOUSING CHOICE VOUCHER (HCV) ADMINISTRATIVE FUNDING

RECOMMENDATION:

That the City Council adopt Supplemental Budget Resolution No. 2020-14.

A RESOLUTION AUTHORIZING AND MAKING REVISIONS AND APPROPRIATIONS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020; PROVIDING FOR AN EFFECTIVE DATE

HEARING REQUIRED: No Hearing Required

SUMMARY:

The Housing Department was notified that it was awarded additional administrative fee funding under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). The CARES Act appropriates supplemental administrative fee funding to the U.S. Department of Housing and Urban Development (HUD) for disbursement to public housing agencies, so they can maintain normal operations and take other necessary actions during the period that programs are impacted by coronavirus. The funds may be used to prevent, prepare for, and respond to coronavirus. On May 7, 2020, HUD disbursed the supplemental administrative fee to the City of Pensacola in addition to the monthly allocation for the administration of the HCV program.

Under the CARES Act, this supplemental administrative fee funding may be used only for two purposes: (1) any currently eligible HCV administrative costs during the period that the program is impacted by coronavirus; and (2) new coronavirus-related activities, including activities to support or maintain the health and safety of assisted individuals and families, and costs related to the retention and support of participating owners. Eligible HCV administrative costs include necessary upgrades to information technology or computer systems to enhance telework capacities and pay for PHA staff to carry-out HCV Program responsibilities. The CARES Act further provides that administrative fees appropriated under HUD's FY2020 Appropriations Act (P.L. 116-94) for the regular HCV program may also be used for new corona virus-related activities. The period of availability for these funds is the duration of the calendar year 2020, unless this period is subsequently extended by HUD. If any of these funds are not expended during the period of availability, the remaining funds must be remitted to HUD.

PRIOR ACTION:

None

FUNDING:

Budget: \$ 261,580

Actual: \$ 261,580

FINANCIAL IMPACT:

Adoption of the Supplemental Budget Resolution will provide additional funding in the amount of \$261,580.00 to prevent, prepare for, and respond to coronavirus, including for the Housing Department to maintain normal operations and take other necessary actions during the period the program is impacted by coronavirus.

CITY ATTORNEY REVIEW: Yes

6/1/2020

STAFF CONTACT:

Keith Wilkins, City Administrator
Kerrith Fiddler, Deputy City Administrator - Community Development
Marcie Whitaker, Housing Director

ATTACHMENTS:

- 1) Supplemental Budget Resolution No. 2020-14
- 2) Supplemental Budget Explanation No. 2020-14

PRESENTATION: No