



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 20-00340

City Council

8/13/2020

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

AWARD OF ENVIRONMENTAL CONTINUING SERVICES FOR RFQ#20-004 PROFESSIONAL ENVIRONMENTAL SERVICES FOR CONDUCTING ENVIRONMENTAL SITE ASSESSMENTS

RECOMMENDATION:

That City Council award contracts to Cameron-Cole, LLC, Ecology and Environment, Inc., Geosyntec Consultants, Inc., and PPM Consultants, Inc., for continuing professional environmental services requested through RFQ#20-004 for initial term of five years. Further, that Council authorize the Mayor take all actions necessary to negotiate and execute the necessary contracts, including a one-year renewal option specified in the RFQ.

HEARING REQUIRED: No Hearing Required

SUMMARY:

In January 2020, a Request for Qualifications (RFQ) was issued for continuing professional environmental services. Six responses to the RFQ were received. A selection committee was formed comprised of Rebecca Ferguson, Waterfront Development Project Coordinator; Cynthia Cannon, Assistant Planning Services Director; and Chris Mauldin, Engineering Specialist. The selection committee reviewed the written qualifications submitted and requested that the four top-ranked firms make an oral presentation to the committee on June 19, 2020. After hearing the presentations, the committee ranked the firms in the following order:

1. PPM Consultants, Inc.
2. Ecology & Environmental, Inc.
3. Geosyntec Consultants, Inc.
4. Cameron-Cole, LLC

The committee recommended contracts to all four top-ranked firms for the reason that each firm has different areas of expertise and specialization.

Once the continuing services contracts are executed and in effect, individual Service Authorizations (SA) can be generated detailing scope, fees, and terms for any proposed projects with approved funding by City Council. These contracts will provide guidance and assistance in response to the ever-increasing environmental challenges faced by our city.

PRIOR ACTION:

None

FUNDING:

N/A

FINANCIAL IMPACT:

Approval of the award contracts to Cameron-Cole, LLC, Ecology and Environment, Inc., Geosyntec Consultants, Inc., and PPM Consultants, Inc., has no financial impact. Once the contracts are executed, staff will obtain appropriate authorization of the individual work/task orders providing detailed cost information for the specific projects.

CITY ATTORNEY REVIEW: Yes

7/23/2020

STAFF CONTACT:

Keith Wilkins, City Administrator
Kerrith Fiddler, Deputy City Administrator - Community Development
L. Derrik Owens, Director of Public Works and Facilities/City Engineer
George Maiberger, City Purchasing Manager

ATTACHMENTS:

- 1) Tabulation of Qualifications, RFQ No. 20-004
- 2) Selection Committee Scoring Matrix, RFQ No. 20-004
- 3) Final Vendor Reference List, RFQ No. 20-004

PRESENTATION: No