



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 20-00572

City Council

9/24/2020

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

PARKING MANAGEMENT - APPROVAL OF A LEASE AGREEMENT BETWEEN THE CITY OF PENSACOLA AND THE DOWNTOWN IMPROVEMENT BOARD

RECOMMENDATION:

That City Council authorize the Mayor to execute a Lease Agreement with the Downtown Improvement Board (DIB) for space located at the Jefferson Street Parking Garage property for a trash compactor and to store bollards both owned and operated by the DIB. Further, that City Council authorize the Mayor to take all actions necessary relating to the execution of the Lease Agreement.

HEARING REQUIRED: No Hearing Required

SUMMARY:

The Downtown Improvement Board (DIB) lacks statutory authority to enforce or regulate parking activities outside the boundaries of the DIB. Recently the City Council made a determination to have the City resume responsibility for parking regulation and enforcement throughout the City commencing October 1, 2020.

City Council took action on May 28, 2020, to terminate the Interlocal Agreement(s) with the DIB, City, and CRA, bringing all parking management operations under City management effective October 1, 2020.

The DIB owns and operates a trash compactor located at the Jefferson Street Parking Garage used for dumpster and recycling services for participating businesses where a monthly fee is established by business category for those waste disposal services. The DIB will continue to manage this process.

The DIB owns the bollards staged at the Jefferson Street Parking Garage. These assets are currently stored in the Jefferson Street Parking Garage storage area. These bollards are used in conjunction with a variety of events and activities held in the downtown area of the City of Pensacola. These bollards are used as barriers and traffic control devices.

In consideration of the activity, the City and DIB desire to enter into a lease agreement for the space

currently being utilized at the Jefferson Street Parking Garage and the associated services provided. The term of the lease shall be for two years from the date of the lease, and at expiration of the term, this lease shall automatically renew for an additional one-year term on the anniversary of the effective date.

PRIOR ACTION:

November 29, 2007- The City Council and the CRA entered into Interlocal Agreements with the DIB, which allowed the DIB to manage and enforce parking regulations in the downtown business district.

May 28, 2020 - The City Council took action to terminate the Interlocal Agreement(s) with the DIB, City, and CRA, bringing all parking management operations under City management effective October 1, 2020.

FUNDING:

N/A

FINANCIAL IMPACT:

The DIB shall pay the City an annual rent of ten dollars (\$10) to be paid no later than the thirty (30) days after the effective date and on the anniversary of the effective date every year thereafter. Lease funds will be deposited into the Parking Management Fund of the City.

CITY ATTORNEY REVIEW: Yes

9/11/2020

STAFF CONTACT:

Keith Wilkins, City Administrator
Richard Barker, Jr., Deputy City Administrator - Administration & Enterprise
Amy Lovoy, Finance Director

ATTACHMENTS:

1) City-DIB Lease Agreement

PRESENTATION: No