



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 20-00603

City Council

10/8/2020

LEGISLATIVE ACTION ITEM

SPONSOR: City Council President Jewel Cannada-Wynn

SUBJECT:

AMENDMENT TO SECTION 1.10 - VOTING AND QUORUM - CITY COUNCIL RULES AND PROCEDURES

RECOMMENDATION:

That City Council Amend Section 1.10 - Voting and Quorum of City Council Rules and Procedures by adding the following language:

"Council Members who must leave a meeting prior to its conclusion shall either advise the Council Executive in advance of the approximate time of his/her departure, who shall ensure that information is made part of the minutes of the meeting, or, prior to leaving the meeting, announce his/her departure on the record."

HEARING REQUIRED: No Hearing Required

SUMMARY:

City Council Rules and Procedures, Section 1.10 - Voting and Quorum currently reads as follows:

The vote or abstention of each member present shall be recorded in the minutes of the meeting. Voting shall ordinarily be made by electronic tally device, but upon approval of a majority of the existing members of Council, voting may be by paper ballot or roll call. As provided in the Charter, and subject to limited exceptions expressed in the Charter, a majority of the existing membership of the Council shall constitute a quorum and no action by the Council shall be valid or binding unless adopted by the affirmative vote of a majority of the existing membership of Council. The requirement for a Council Member to vote, minus a required abstention, shall be consistent with Attorney General's opinions regarding this matter.

In order to maintain the integrity of the voting process and in keeping in line with current Attorney General opinions, the following language is suggested so that the vote accurately captures those members in attendance:

Council Members who must leave a meeting prior to its conclusion shall either advise the Council Executive in advance of the approximate time of his/her departure, who shall ensure that information is made part of the minutes of the meeting, or, prior to leaving the meeting, announce his/her

departure on the record.

PRIOR ACTION:

Council passed various amendments

FUNDING:

N/A

FINANCIAL IMPACT:

None

STAFF CONTACT:

Don Kraher, Council Executive

ATTACHMENTS:

- 1) Council Rules and Procedures - Section 1.10 - Voting and Quorum - October 2020 revised

PRESENTATION: No