



## Memorandum

---

**File #:** 20-00680

Westside Redevelopment Board

10/27/2020

---

### **DISCUSSION ITEM**

**SPONSOR:** Dianne Robinson, WRB Chairperson

**TITLE:**

BOARD MEETING SCHEDULE

### **SUMMARY:**

In an effort to avoid time conflicts associated with multiple redevelopment board meetings being held in a single month, a consensus is requested on moving the Westside Redevelopment Board (WRB) meeting. Staff requests that the WRB approve a December, March, June and September meeting schedule, instead of the January, April, July and October meeting schedule. This will stagger the four (4) CRA redevelopment board meetings providing staff the time to better and more efficiently prepare for administration of the meetings.

It is recommended that the meetings be scheduled for the 3<sup>rd</sup> Tuesday of the month (rather than the 4<sup>th</sup>) to avoid conflicts with the Christmas holiday during the month of December. Under this schedule, the WRB will receive its annual presentation during the month of June (instead of July), and will establish project priorities for the next fiscal year during the month of September (instead of October). The next meeting of the WRB would be December 15, 2020 at 3:30 p.m.

### **STAFF CONTACT:**

Kerrith Fiddler, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Victoria D'Angelo, Asst. CRA Administrator

### **ATTACHMENTS:**

None.

**PRESENTATION:** No