



## Memorandum

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**File #:** 20-00688

Eastside Redevelopment Board

11/19/2020

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### **DISCUSSION ITEM**

**SPONSOR:** Jeannie Rhoden, ERB Chairperson

**TITLE:**

BOARD MEETING SCHEDULE

### **SUMMARY:**

In an effort to avoid time conflicts associated with multiple redevelopment board meetings being held in a single month, a consensus is requested on moving the Eastside Redevelopment Board (ERB) meeting. Staff requests that the ERB approve a February, May, August and November meeting schedule, instead of the January, April, July and October meeting schedule. This will stagger the four (4) CRA redevelopment board meetings, providing staff the time to better and more efficiently prepare for administration of the meetings.

It is also recommended that the meetings be scheduled for the 3<sup>rd</sup> Tuesday of the month (rather than the 2<sup>nd</sup> Wednesday) to maintain meeting consistency amongst the redevelopment boards. Under this schedule, the ERB will receive its annual presentation during the month of August (instead of July), and will establish project priorities for the next fiscal year during the month of November (instead of October). The next meeting of the ERB would be February 16, 2021 at 4:30 p.m.

### **STAFF CONTACT:**

Kerrith Fiddler, Deputy City Administrator - Community Development  
M. Helen Gibson, AICP, CRA Administrator  
Victoria D'Angelo, Asst. CRA Administrator

### **ATTACHMENTS:**

None.

**PRESENTATION:** No