



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 21-00126

City Council

2/25/2021

LEGISLATIVE ACTION ITEM

SPONSOR: Grover C. Robinson, IV, Mayor

SUBJECT:

AIRPORT - APPROVAL OF AMENDMENT NO. 1 TO FLORIDA CLEANING SYSTEMS, INC. CONTRACT FOR INVITATION TO BID #19-008.

RECOMMENDATION:

That City Council authorize the Mayor to execute Amendment No. 1 to Florida Cleaning Systems, Inc. contract for Invitation to Bid #19-008. Further, that City Council authorize the Mayor to take all actions necessary to execute Amendment No. 1.

HEARING REQUIRED: No Hearing Required

SUMMARY:

Florida Cleaning Systems, Inc. (FCS) provides full-time janitorial services for the airport, with the exception of the terrazzo floors. Due to the specialized nature of epoxy terrazzo flooring, daily cleaning of the terrazzo was bid under a separate contract.

FCS has provided outstanding service to the airport. In order to better unify the scope of janitorial services provided, FCS management voiced an interest in assuming the responsibility of terrazzo floor maintenance, much like their contracts in other airports. Airport Staff requested a revision to the contractor's annual budget that would add daily cleaning of the terrazzo flooring. The FCS revised budget would increase staffing by one technician and add an inventory of manufacturer-recommended equipment, chemicals, and supplies. The current contract for both janitorial and terrazzo expires March 31, 2022.

At the end of the terrazzo contract, Airport Staff recommends incorporating maintenance of the terrazzo flooring into the existing janitorial services contract and adding an extension to their contract to allow sufficient time to amortize the investment in personnel and equipment. Amendment No. 1 adds a provision to extend the original term by three (3) one (1) year options. It also adds the scope of work for the maintenance of epoxy terrazzo floors. The term would be extended from March 31, 2022 to March 31, 2025 with Amendment No. 1.

PRIOR ACTION:

April 12, 2019 - The City executed a contract with FCS.

FUNDING:

Budget: \$575,000.00

Actual: \$575,000.00

FINANCIAL IMPACT:

The contractor submits an annual budget prior to the start of each contract year. The contractor's budget for Fiscal Year 2022 will increase by \$75,000.00. Funding will be included in the FY 2022 Proposed Budget.

CITY ATTORNEY REVIEW: Yes

2/1/2021

STAFF CONTACT:

Keith Wilkins, City Administrator

Richard Barker, Jr., Deputy City Administrator - Administration & Enterprise

Matthew F. Coughlin, Airport Director

ATTACHMENTS:

- 1) Florida Cleaning Systems Amendment No. 1

PRESENTATION: No