



# City of Pensacola

222 West Main Street  
Pensacola, FL 32502

## Memorandum

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**File #:** 21-00201

City Council

2/25/2021

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### **DISCUSSION ITEM**

**SPONSOR:** City Council Member Sherri Myers

**SUBJECT:**

DISCUSSION - CODE SECTION OUTLINING THE NEED FOR PERMITS AND A GUIDE TO THE LOCATION OF THE REQUIREMENTS FOR EACH

**SUMMARY:**

Recently a couple of issues have arisen whereby city permits have been required and either intentionally or through a lack of knowledge, such permits have not been obtained.

The question arises as to how would any individual, citizen or business know that a permit is required and more precisely where to find the requirements for that permit.

This item seeks to discuss the possibility of creating a section within our code and/or placing such information on the City Website indicating what activities within the City require a permit and directing to that code section that outlines the requirements. The goal would be to decrease the unintentional lack of obtaining a permit due to lack of knowledge or knowing where to go to find information.

**PRIOR ACTION:**

None

**STAFF CONTACT:**

Don Kraher, Council Executive

**ATTACHMENTS:**

1) None

**PRESENTATION:** No