



City of Pensacola

222 West Main Street
Pensacola, FL 32502

Memorandum

File #: 22-00696

City Council Special Meeting

6/22/2022

LEGISLATIVE ACTION ITEM

SPONSOR: City Council President Ann Hill

SUBJECT:

QUASI-JUDICIAL HEARING - REVIEW OF ARCHITECTURAL REVIEW BOARD (ARB) DECISION REGARDING 313 E. JACKSON STREET - REQUEST TO KEEP UNAPPROVED ROOFING

RECOMMENDATION:

That City Council conduct a quasi-judicial hearing on June 22, 2022 for the purpose of reviewing a decision made by the Architectural Review Board concerning a Request to Keep Unapproved Roofing at 313 E. Jackson St. Further that City Council either, confirm the Architectural Review Board decision, reverse the Architectural Review Board decision, or send it back to the Architectural Review Board.

HEARING REQUIRED: Quasi-Judicial

SUMMARY:

On May 19, 2022, the Architectural Review Board (ARB) considered a request for approval to Keep Unapproved Roofing at 313 E. Jackson St.

After presentation by the applicant and discussion by the board, a properly made motion to deny the request was made and that motion passed 5-0.

Section 12-12-3(13) of the City Code states:

Any person or entity whose property interests are substantially affected by a decision of the board may within fifteen (15) days thereafter, apply to the city council for review of the board's decision. A written notice shall be filed with the city clerk requesting the council to review said decision. If the applicant obtains a building permit within the fifteen-day time period specified for review of a board decision, said permit may be subject to revocation and any work undertaken in accordance with said permit may be required to be removed. The appellant shall be required to pay an application fee according to the current schedule of fees established by the city council for the particular category of application. This fee shall be nonrefundable irrespective of the final disposition of the application.

In accordance with Sec. 12-12-3(13) a notice of appeal was timely filed.

Particulars of the ARB discussion and item can be found in the attachments to this item.

PRIOR ACTION:

May 19, 2022 - ARB Meeting regarding this request

May 29, 2022 - Notice of Appeal - 313 E. Jackson St. - timely filed

FUNDING:

N/A

FINANCIAL IMPACT:

None

STAFF CONTACT:

Don Kraher, Council Executive

ATTACHMENTS:

- 1) 313 E. Jackson Street - Complete Packet
- 2) 05-19-22 ARB minutes-signed
- 3) Excerpt- Council Appeal-313 E. Jackson St.
- 4) Metal Roof Profiles Information - Supplemental Information for Council
- 5) 5.19.22 ARB PowerPoint

PRESENTATION: Yes