



## Memorandum

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**File #:** 22-00812

City Council

8/18/2022

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### **LEGISLATIVE ACTION ITEM**

**SPONSOR:** Grover C. Robinson, IV, Mayor

**SUBJECT:**

ACTIVE TRANSPORTATION PLAN - ADDITIONAL PROFESSIONAL CONSULTING SERVICES

**RECOMMENDATION:**

That City Council approve additional work on the Active Transportation Plan to be completed by Kimley-Horn and Associates, in order to meet Vision Zero requirements, set forth in the Safe Streets and Roads for All federal program. Also, that City Council adopt a supplemental budget resolution appropriating additional funding.

**HEARING REQUIRED:** No Hearing Required

**SUMMARY:**

Staff is requesting to expand the scope of services completed by Kimley-Horn and Associates on the Active Transportation Plan. The original contract award was for \$149,802 and an additional \$25,000 is needed to complete new vision zero tasks.

On May 26, 2022, Council approved award of contract to Kimley-Horn and Associates, Inc. for RFQ NO. 22-009 to develop the Active Transportation Plan (ATP). Subsequently, the U.S. Department of Transportation released a notice of funding opportunity (NOFO) known as Safe Streets and Roads for All (SS4A). The program requires local jurisdictions to have a Comprehensive Action Plan to be eligible for construction project grant dollars. Many of the Action Plan requirements are encapsulated in the ATP scope of services, including public engagement, committee meetings, assessment of policies, equity analysis, and implementation recommendations. The major component missing from the ATP is a focus on a vision zero initiative to reduce fatalities and serious injuries through an in-depth safety analysis. The safety analysis would include review of various crash conditions and the development of a High Injury Network. Creating High Injury Networks is an important Vision Zero exercise that implies mapping of stretches of roadways where high severity collisions concentrate with an emphasis on pedestrians and bicyclists. This exercise helps identify corridors that carry a higher risk of injury within a transportation network.

By adding tasks to the existing scope, the City will avoid redundant activities in public outreach and steering committee formation. Additionally, it would save the City money by not having to provide a 20% match for a minimum \$200,000 planning grant to create a new Action Plan. Through this

process, the City should be positioned to apply for construction dollars during the next funding cycle.

**PRIOR ACTION:**

May 26, 2022 - Council approved award of contract to Kimley-Horn and Associates, Inc. for RFQ NO. 22-009 Professional Consulting Services for the City of Pensacola Active Transportation Plan (ATP).

**FUNDING:**

Budget: \$ 166,000 FY 21 General Fund Unassigned Fund Balance  
\$ 12,423 FY 22 General Fund Unassigned Fund Balance  
\$ 178,423 Total

Actual: \$ 174,802 Professional Consultant Services  
\$ 3,621 Project Management  
\$ 178,423 Total

**FINANCIAL IMPACT:**

Approval of the additional services will appropriate a portion of the General Fund unassigned fund balance to conduct additional vision zero tasks as part of the Active Transportation Plan.

**LEGAL REVIEW ONLY BY CITY ATTORNEY:** Yes

8/5/2022

**STAFF CONTACT:**

Kerrith Fiddler, City Administrator  
David Forte, Deputy City Administrator  
Amy Tootle, P.E., Director of Public Works and Facilities  
Brad Hinote, P.E., City Engineer  
Caitlin Cerame, AICP, Transportation Planner

**ATTACHMENTS:**

- 1) Consultant Fee Proposal
- 2) Supplemental Budget Resolution No. 2022-082
- 3) Supplemental Budget Resolution Explanation No. 2022-082

**PRESENTATION:** No